

# 2023 Small Club Grant Scheme Terms and Conditions

## INTRODUCTION

Clare Sports Partnership has secured club development funding from Sport Ireland to support sports clubs in County Clare. This club small grant scheme aims to help clubs to support increased participation in Sports and Physical Activity and develop opportunities within our target groups – young people, women in sport, disadvantaged groups, ethnic minorities, people with disabilities, and older adults.

## CORE OBJECTIVES AND GUIDING PRINCIPLES

The grant scheme aims to assist both new and existing not-for-profit clubs in creating structures that provide long-term development and benefits to the club. This grant could be used to support new equipment or training/education for volunteers/coaches to help them increase sustainability.

## Small Club Grant Scheme 2022

A maximum of **€750** can be provided to each successful applicant. Clubs must be affiliated to a National Governing Body (NGB) recognised by Sport Ireland.

## How do I apply?

The application process is through an online form, found on our website which must be completed before **5pm Friday 19<sup>th</sup> May 2023**.

## Eligible applicants must:

1. Be an established club that provides sport and physical opportunities.
2. Clubs must be registered with a National Governing Body recognised by Sport Ireland.
3. Operate as a “not for profit” entity.
4. Have a club constitution or equivalent documentation that includes policies and practices that encourage participation regardless of gender, age, race or ability.
5. Where the club has membership under the age of 18 or vulnerable adults, the club must operate under best practice for children in sport and be able to demonstrate certification in Child Protection & Safeguarding.
6. Clubs/groups must have suitable insurance cover in place.
7. Clubs / Groups must have a recognised bank / credit union account that clearly states the organisations name. Clare LSP never pay into a private account on behalf of an organisation.

## Programme criteria

### Project that will NOT get funded:

- Applications from individuals
- Capital or building Projects
- National/Regional/County Governing Bodies/Statutory agencies
- For profit groups/commercial organisations
- Private facility owners
- Applications eligible for funding under other schemes will not be considered
- Organisations based outside of County Clare
- Costs such as transport/rent/heat/insurance/ongoing coaching costs/ongoing maintenance.

Projects that are eligible:

- Projects which increase sports participation,
- The introduction of new sports projects for Clare Sports Partnership target groups,
- Projects which will provide for a large number of participants,
- sustainable projects,
- outdoor education community projects for target groups (not trips),
- start-up of new clubs/extension of existing club activities and education/training for coaches or volunteers.

Focus of the programme can include 1 or more of the following target groups:

Older Adults  
Women and Girls  
People with disabilities  
Disadvantaged communities  
Ethnic Minorities  
Young People

**How much funding is available per club/organisation/project?**

Maximum **€750** per club / application

**Evaluation Report Form**

Applicants should note that successful clubs/organisations will be asked to complete and submit an evaluation report form. If this is not complete, clubs will no longer be eligible to receive support from Clare LSP.

**NOTE:**

Once grant decisions have been finalised each club will have 30 days to accept the offer and submit requested documentation. Failure to draw down the funds within this timeframe will result in Clare LSP redistributing the funds without dispute.

Applicants should note that successful clubs/organisations must comply with any reasonable request regarding publicity from Clare LSP.

**Important Dates:**

- Closing date for applications - **5pm Friday 19th May 2023.**
- Late applications will not be considered.

It is the responsibility of the organisation to submit the documentation required in a timely manner.

- Decisions regarding funding will be ratified by the board of directors.
- Canvassing will disqualify.
- Any disputes regarding funding will be dealt with on an individual basis.

Once decisions have been made if you have a grievance, we invite your organisation to follow our complaints procedure at [www.claresports.ie/policies](http://www.claresports.ie/policies)