

Clare Local Sports Partnership
Community Sports Development Officers
(Fixed Term Contract – 12 Month)

Clare Local Sports Partnership wish to employ 2 Community Sports Development Officers on two separate 12 month fixed term contracts. As a Community Sports Development Officer, the successful candidates will facilitate and support the development of sports and physical activity initiatives in County Clare which will expand the range and quality of opportunities for the people of the county to be more physically active. The successful candidate will work with community groups with an emphasis on key target minority groups and club development.

The candidate shall:

- Hold a relevant diploma/degree in sports related studies.
- Have a minimum of 2 years' experience working in a sports development related environment.
- Experience in the areas of education, social or community development work or of working in the community sector in a developmental and supportive capacity either in a paid or voluntary role.
- An understanding of the community and voluntary sector and the sports and recreation environment and of motivating those sectors with lower participation characteristics to become involved.
- An understanding of needs relating to Sports Club Development, especially minority sports.
- Have the inter-personal skills to involve people and communities in the planning, delivery and evaluation of programmes and initiatives.

The candidate must demonstrate the following competencies in their application:

- Communication
- Meeting Facilitation
- Efficiency in the Microsoft Suite of Programmes
- Time Management

These posts will be a 12-month fixed term contract. The contract may be extended for a further 12 months funding dependant.

The salary for both posts is €32,301.

Annual leave for both posts will be 23 days. You will be expected to work unsociable hours, from time to time, to meet the needs of the community.

Application for this position is by way of:

- 1)** Up-to-date Curriculum Vitae showing relevant examples of required experience
- 2)** A statement of suitability (1000 words max) for the post including, but not limited to, the following headings:
 - Understanding / Experience to date working with groups that traditionally face barriers when it comes to sports participation.
 - Understanding / Experience of what the development needs of sports club are.
 - Understanding / Experience of community sports development.

Applications by e-mail only to cathy@claresports.ie no later than 4pm on Wednesday 10th April 2024

Please mark the subject line with only the words 'CSDO Clare 2024'

Candidates may be short-listed based on information supplied in their application.

Candidates must have a full clean driver's licence and unlimited access to car.

Candidates must have a good command of the English language.

The position is based on site in our head office, Ennis. There is some opportunity for working from home, but this will be discussed after shortlisting / interview process. If applicable, candidates must have the relevant permissions to work in Ireland.

Clare LSP is an equal opportunities employer. Canvassing for this position will disqualify.